MEMBERSHIP AND REGISTRATION RULES

TABLE OF CONTENTS

1000. MEMBERSHIP, REGISTRATION AND QUALIFICATION REQUIREMENTS IM-1000-1. Filing of Misleading Information as to Membership or Registration	
IM-1000-1. Filing of Misleading Information as to Membership or Registration	
IM-1000-2. Status of Sole Proprietors and Registered Representatives Serving in	the Armed
Forces	
IM-1000-3. Failure to Register Personnel	
IM-1000-4. Branch Offices and Offices of Supervisory Jurisdiction	
1010. Membership Proceedings	
1011. Definitions IM-1011-1. Safe Harbors for Business Expansions	
1012. General Provisions	
1012. General Provisions 1013. New Member Application and Interview	
1013. New Method: Application and Interview 1014. Department Decision	
1015. Review by the Nasdaq Review Council	
1016. Discretionary Review by Nasdaq Board	
1017. Application for Approval of Change in Ownership, Control,	r Business
Operations Operations	
1018. [RESERVED]	
1019. Application to Commission for Review	
1020. Registration of Principals	
1021. Registration Requirements	
1022. Categories of Principal Registration	
IM-1022-1. [RESERVED]	
IM-1022-2. Limited PrincipalGeneral Securitie	s Sales
Supervisor	
1030. Registration of Representatives	
1031. Registration Requirements	
1032. Categories of Representative Registration	
1040. Registration of Assistant RepresentativesOrder Processing	
1041. Registration Requirements	
1042. Restrictions	
1050. [RESERVED] 1060. Persons Exempt from Registration	
1060. Persons Exempt from Registration1070. Qualification Examinations and Waiver of Requirements	
1080. Confidentiality of Examinations	
1090. Foreign Members	
1100. Foreign Associates	
1110. [RESERVED]	
1120. Continuing Education Requirements	
1130. Reliance on Current Membership List	
1140. Electronic Filing Rules	

1000. MEMBERSHIP, REGISTRATION AND QUALIFICATION REQUIREMENTS

IM-1000-1. Filing of Misleading Information as to Membership or Registration

The filing with Nasdaq of information with respect to membership or registration as a Registered Representative which is incomplete or inaccurate so as to be misleading, or which could in any way tend to mislead, or the failure to correct such filing after notice thereof, may be deemed to be conduct inconsistent with just and equitable principles of trade and when discovered may be sufficient cause for appropriate disciplinary action.

IM-1000-2. Status of Sole Proprietors and Registered Representatives Serving in the Armed Forces

Any registered Representative of a member who volunteers or is called into the Armed Forces of the United States shall be placed, after proper notification to the Executive Office, upon inactive status and need not be re-registered by such member upon his or her return to active employment with the member.

Any member (Sole Proprietor) who temporarily closes his or her business by reason of volunteering or being called into the Armed Forces of the United States, shall be placed, after proper notification to the Executive Office, on inactive status until his or her return to active participation in the investment banking and securities business.

A Registered Representative who is placed on inactive status as set forth above shall not be included within the definition of "Personnel" for purposes of calculating the dues or assessments that must be paid by members.

Any member placed on inactive status as set forth above shall not be required to pay dues or assessments during the pendency of such inactive status and shall not be required to pay an admission fee upon return to active participation in the investment banking and securities business.

IM-1000-3. Failure to Register Personnel

The failure of any member to register an employee, who should be so registered, as a Registered Representative may be deemed to be conduct inconsistent with just and equitable principles of trade and when discovered may be sufficient cause for appropriate disciplinary action.

IM-1000-4. Branch Offices and Offices of Supervisory Jurisdiction

Each member is under a duty to insure that its membership application with Nasdaq is kept current at all times by supplementary amendments to its original application and that any offices other than the main office are properly designated and registered, if required, with Nasdaq.

Each member must designate to Nasdaq those offices of supervisory jurisdiction, including the main office, and must register those offices which are deemed to be branch offices in accordance with the standards set forth in Rule 3010.

Selected NASD Notices to Members: 85-48, 87-14, 87-53, 88-90, 88-96.

1010. Membership Proceedings

1011. Definitions

Unless otherwise provided, terms used in the Rule 1010 Series shall have the meaning as defined in Rule 0120.

(a) "Applicant"

The term "Applicant" means a person that applies for membership in Nasdaq under Rule 1013 or a member that files an application for approval of a change in ownership, control, or business operations under Rule 1017.

(b) "Associated Person"

The term "Associated Person" means: (1) a natural person registered under the Nasdaq Rules; or (2) a sole proprietor, partner, officer, director, branch manager, or other natural person occupying a similar status or performing similar functions who will be or is anticipated to be associated with the Applicant, or a natural person engaged in the investment banking or securities business who will be or is anticipated to be directly or indirectly controlling or controlled by the Applicant, whether or not any such person is registered or exempt from registration under the Nasdaq Rules.

(c) "Department"

The term "Department" means the Nasdaq Membership Department.

(d) "Director"

The term "Director" means a member of the Nasdaq Board.

- (e) Reserved
- (f) Reserved
- (g) Reserved

(h) "Interested Nasdaq Staff"

The term "Interested Nasdaq Staff" means an employee who directly participates in a decision under Rule 1014 or 1017, an employee who directly supervises an employee

with respect to such decision, an employee who conducted an investigation or examination of a member that files an application under Rule 1017, and the head of the Department.

(i) "material change in business operations"

The term "material change in business operations" includes, but is not limited to:

- (1) removing or modifying a membership agreement restriction;
- (2) market making, underwriting, or acting as a dealer for the first time; and
- (3) adding business activities that require a higher minimum net capital under SEC Rule 15c3-1.

(j) Reserved

(k) "Nasdaq Board"

The term "Nasdaq Board" means the Board of Directors of Nasdaq.

(l) "principal place of business"

The term "principal place of business" means the executive office from which the sole proprietor or the officers, partners, or managers of the Applicant direct, control, and coordinate the activities of the Applicant, unless the Department determines that the principal place of business is where: (1) the largest number of Associated Persons of the Applicant are located; or (2) the books and records necessary to provide information and date to operate the business and comply with applicable rules are located.

(m) "Sales practice event"

The term "sales practice event" means any customer complaint, arbitration, or civil litigation that has been reported to the Central Registration Depository, currently is required to be reported to the Central Registration Depository, or otherwise has been reported to Nasdaq.

(n) "Subcommittee"

The term "Subcommittee" means a subcommittee of the Nasdaq Review Council that is constituted pursuant to Rule 1015 to conduct a review of a Department decision issued under the Rule 1010 Series.

(o) Nasdaq Contracting Authority

Nasdaq has contracted with NASD Regulation to perform some of the functions described in the Rule 1000 Series. Nasdaq rules that refer to Nasdaq staff and to Nasdaq departments should be understood as referring to NASD Regulation staff and departments as well. Notwithstanding the fact that Nasdaq has contracted with NASD Regulation to

perform some of Nasdaq's function, Nasdaq shall retain ultimate legal responsibility for and control of such functions.

IM-1011-1. Safe Harbors for Business Expansions

This interpretive material concerns the types of business expansions that will not require a member to submit a Rule 1017 application to obtain Nasdaq's approval of the expansion. This safe harbor applies to: (1) firms that do not have a membership agreement, and (2) firms that have a membership agreement that does not contain a restriction on the factors listed below.

The safe harbor is not available to a member that has a membership agreement that contains a specific restriction as to one or more of the factors listed below. In that case, the agreement takes precedence because Nasdaq has determined that a particular restriction should apply as to one or more of the factors, and Nasdaq has issued a decision with a rationale for that restriction. Similarly, the safe harbor also does not apply if the member has a membership agreement that permits expansion beyond the limits set forth below (e.g., an Applicant requests and obtains approval for ten registered representatives in the first six months with an additional ten registered representatives in the next year); in such case, the Department has specifically considered the firm's expansion plans and approved them.

The safe harbor is not available to any member that has disciplinary history. For purposes of this Interpretation, "disciplinary history" means a finding of a violation by the member or a principal of the member in the past five years by the Securities and Exchange Commission, a self-regulatory organization, or a foreign financial regulatory authority of one or more of the following provisions (or a comparable foreign provision) or rules or regulations thereunder: Sections 15(b)(4)(E) and 15(c) of the Securities Exchange Act of 1934; Section 17(a) of the Securities Act of 1933; SEC Rules 10b-5 and 15g-1 through 15g-9; Nasdaq Rules 2110, 2120, 2310, 2330, 2440, 3010 (failure to supervise only), 3310, and 3330; and MSRB Rules G-19, G-30, and G-37(b) & (c).

For those firms to which the safe harbor is available, the following types of expansions are presumed not to be a material change in business operations and therefore do not require a Rule 1017 application. For any expansion beyond these limits, a member should contact its district office prior to implementing the change to determine whether the proposed expansion requires an application under Rule 1017. Expansions in each area are measured on a rolling 12-month basis; members are required to keep records of increases in personnel, offices, and markets to determine whether they are within the safe harbor.

"Associated Persons involved in sales" includes all Associated Persons, whether or not registered, who are involved in sales activities with public customers, including sales assistants and cold callers, but excludes clerical, back office, and trading personnel who are not involved in sales activities.

Number of Associated Persons Involved in Sales

1-10

11 or more

Safe Harbor— Increase Permitted Within One Year Period Without Rule 1017 Application

10 persons

10 persons or a 30 percent increase, whichever is greater

Number of Offices (registered or unregistered)

1-5

6 or more

3 offices

3 offices or a 30 percent increase,

whichever is greater

Number of Markets Made

1-10

11 or more

10 markets

10 markets or a 30 percent increase,

whichever is greater

1012. General Provisions

(a) Filing by Applicant or Service by Nasdaq

- (1) An Applicant may file an application or any document or information requested under the Rule 1010 Series by first-class mail, overnight courier, or hand delivery. If the Department and the Applicant agree, the Applicant also may file a requested document or information by facsimile.
- (2) Nasdaq shall serve a notice or decision issued under the Rule 1010 Series by first-class mail on the Applicant or its counsel, unless a Rule specifies a different method of service.
- (3) Service by Nasdaq or filing by an Applicant shall be deemed complete as follows:
 - (A) Service or filing by first-class mail shall be deemed complete on the date of postmark;
 - (B) Service or filing by overnight courier shall be deemed complete on the date of delivery to the overnight courier as specified in the airbill;
 - (C) Service or filing by hand delivery shall be deemed complete on the date of receipt as evidenced by a date stamp; and
 - (D) Service or filing by facsimile shall be deemed complete on the date specified in the document and on the written confirmation of transmission.

(b) Lapse of Application

(1) Absent a showing of good cause, an application filed under Rule 1013 or 1017 shall lapse if an Applicant fails to:

- (A) respond fully within 60 days after service of an initial written request for information or documents under Rule 1013, within 30 days after service of an initial written request for information or documents under Rule 1017, within 30 days after service of a subsequent written request for information or documents under Rule 1013 or 1017, or within such other time period agreed to by the Department and the Applicant;
- (B) appear at or otherwise participate in a scheduled membership interview pursuant to Rule 1013(b) or 1017(f); or
- (C) file an executed membership agreement under Rule 1014(d) or Rule 1017(g)(4) within 25 days after service of the agreement, or within such other period agreed to by the Department and the Applicant.
- (2) If an Applicant wishes to continue to seek membership or approval of a change in ownership, control, or business operations, then the Applicant shall be required to submit a new application and fee under Rule 1013 or 1017, respectively. Nasdaq shall not refund any fee for a lapsed application.

(c) Ex Parte Communications

- (1) The prohibitions against ex parte communications shall become effective when Nasdaq staff has knowledge that an Applicant intends to file a written request for review by the Nasdaq Review Council under Rule 1015.
- (2) Unless on notice and opportunity for an Applicant and Interested Nasdaq Staff to participate, or to the extent required for the disposition of ex parte matters as authorized by the Nasdaq Rules:
 - (A) an Applicant, a counsel or representative of an Applicant, or an Interested Nasdaq Staff shall not make or knowingly cause to be made an ex parte communication relevant to the merits of a membership proceeding under the Rule 1010 Series to a Director, a member of the Nasdaq Review Council or a Subcommittee thereof, or a Nasdaq employee who is participating or advising in a decision of such a person with respect to that proceeding; and
 - (B) a Director, a member of the Nasdaq Review Council or a Subcommittee thereof, or a Nasdaq employee who is participating or advising in the decision of such a person with respect to a membership proceeding shall not make or knowingly cause to be made to an Applicant, a counsel or representative of the Applicant, or an Interested Nasdaq Staff an ex parte communication relevant to the merits of that proceeding.

(3) A Director, a member of the Nasdaq Review Council or a Subcommittee thereof, or a Nasdaq employee participating or advising in the decision of such a person, who receives, makes, or knowingly causes to be made a communication prohibited by this paragraph shall place in the record of the membership proceeding:

- (A) all such written communications;
- (B) memoranda stating the substance of all such oral communications; and
- (C) all written responses and memoranda stating the substance of all oral responses to all such communications.

(d) Recusal or Disqualification

A Director or a member of the Nasdaq Review Council or a Subcommittee thereof shall not participate in a matter governed by the Rule 1010 Series as to which that person has a conflict of interest or bias, or if circumstances otherwise exist where his or her fairness might reasonably be questioned. In such a case, the person shall recuse himself or shall be disqualified as follows:

- (1) The Chair of the Nasdaq Board shall have authority to direct the disqualification of a Director, and a majority of the Directors of the Nasdaq Board excluding the Chair shall have authority to direct the disqualification of the Chair of the Nasdaq Board.
- (2) The Chair of the Nasdaq Review Council shall have authority to direct the disqualification of a member of the Nasdaq Review Council or a member of a Subcommittee appointed pursuant to Rule 1015, and the Vice Chair of the Nasdaq Review Council shall have authority to direct the disqualification of the Chair of the Nasdaq Review Council.

(e) Computation of Time

(1) Calendar Day

In the Rule 1010 Series, "day" means calendar day.

(2) Formula

In computing a period of time under the Rule 1010 Series, the day of the act, event, default, or lapse from which the period of time designated begins to run

shall not be included. The last day of the period so computed shall be included unless it is a Saturday, Sunday, or Federal holiday, in which event the period runs until the end of the next day that is not a Saturday, Sunday, or Federal holiday. Intermediate Saturdays, Sundays, and Federal holidays shall be excluded from the computation when the period prescribed is ten days or less.

1013. New Member Application and Interview

(a) Filing of Application

(1) Where To File

Each Applicant for Nasdaq membership shall file its application with the Department.

(2) Contents

The application shall include:

- (A) a copy of the Applicant's current Form BD;
- (B) a copy of a current Form U-4 for each Associated Person who is required to be registered under the Nasdaq Rules;
- (C) an original Nasdaq-approved fingerprint card for each Associated Person who will be subject to SEC Rule 17f-2;
 - (D) Reserved
 - (E) a check for the appropriate fee;
 - (F) business information, including
 - (i) a trial balance and computation of net capital, each of which has been prepared as of a date that is within 30 days before the filing date of the application;
 - (ii) Reserved
 - (iii) an organizational chart;
 - (iv) the intended location of the Applicant's principal place of business and all other offices, if any, whether or not such offices would be required to be registered under the Nasdaq Rules, and the names of the persons who will be in charge of each office;

(v) a list of the types of securities to be offered and sold and the types of retail or institutional customers to be solicited;

(vi) Reserved

(vii) Reserved

(viii) the number of markets to be made, if any, the type and volatility of the products, and the anticipated maximum inventory positions;

(ix) Reserved

(x) any plan to distribute or maintain securities products in proprietary positions, and the risks, volatility, degree of liquidity, and speculative nature of the products; and

(xi) Reserved

- (xii) a description of the communications and operational systems the Applicant will employ to conduct business with customers or other members and the plans and procedures the Applicant will employ to ensure business continuity, including: system capacity to handle the anticipated level of usage; contingency plans in the event of systems or other technological or communications problems or failures that may impede customer usage or firm order entry or execution; system redundancies; disaster recovery plans; system security; disclosures to be made to potential and existing customers who may use such systems; and supervisory or customer protection measures that may apply to customer use of, or access to, such systems;
- (G) a copy of any decision or order by a federal or state authority or self-regulatory organization taking permanent or temporary adverse action with respect to a registration or licensing determination regarding the Applicant or an Associated Person;

(H) Reserved

- (I) documentation of any of the following events, unless the event has been reported to the Central Registration Depository:
 - (i) a regulatory action against or investigation of the Applicant or an Associated Person by the Commission, the Commodity Futures Trading Commission, a federal, state, or foreign regulatory agency, or a self-regulatory organization that is

pending, adjudicated, or settled;

- (ii) an investment-related civil action for damages or an injunction against the Applicant or an Associated Person that is pending, adjudicated, or settled;
- (iii) an investment-related customer complaint or arbitration that is required to be reported on Form U-4;
- (iv) a criminal action (other than a minor traffic violation) against the Applicant or an Associated Person that is pending, adjudicated, or that has resulted in a guilty or no contest plea; and
- (v) a copy of any document evidencing a termination for cause or a permitted resignation after investigation of an alleged violation of a federal or state securities law, a rule or regulation thereunder, a self-regulatory organization rule, or an industry standard of conduct:
- (J) a description of any remedial action, such as special training or continuing education requirements or heightened supervision, imposed on an Associated Person by a state or federal authority or self-regulatory organization;
- (K) a written acknowledgment that heightened supervisory procedures and special educational programs may be required pursuant to NASD Notice to Members 97-19 for an Associated Person whose record reflects disciplinary actions or sales practice events;
- (L) a copy of final or proposed contracts with banks, clearing entities, or service bureaus, and a general description of any other final or proposed contracts;
- (M) a description of the nature and source of Applicant's capital with supporting documentation, the risk to net capital presented by the Applicant's proposed business activities, and any arrangement for additional capital should a business need arise;
- (N) a description of the financial controls to be employed by the Applicant;
- (O) a description of the Applicant's supervisory system and a copy of its written supervisory procedures;
 - (P) a description of the number, experience, and qualifications of

supervisors and principals and the number, experience, and qualifications of persons to be supervised by such personnel;

- (O) Reserved
- (R) Reserved
- (S) a Web CRD entitlement request form and a Member Contact Questionnaire user access request form; and
- (T) a copy of the Applicant's most recent "FOCUS Report" (Form X-17A-5) filed with the SEC p8ursuant to SEC Rule 17a-5 (the most current Parts I, II, and II!, as applicable).

(3) Electronic Filings

Upon approval of the Applicant's Web CRD entitlement request form, the Applicant shall submit any amendments to its Forms BD or U-4, any additional Forms U-4, and any Form U-5 electronically via Web CRD. Upon approval of the Applicant's membership, the Applicant shall submit any amendments to its Member Contact Questionnaire electronically.

(4) Rejection of Application That Is Not Substantially Complete

If the Department determines within 30 days after the filing of an application that the application is not substantially complete, the Department may reject the application and deem it not to have been filed. In such case, within the 30 day period, the Department shall serve a written notice on the Applicant of the Department's determination and the reasons therefor. Nasdaq shall refund the application fee, less \$350, which shall be retained by Nasdaq as a processing fee. If the Applicant determines to continue to seek membership, the Applicant shall submit a new application and fee under this Rule.

(5) Request for Additional Documents Or Information

Within 30 days after the filing of an application, the Department shall serve an initial request for any additional information or documents necessary to render a decision on the application. The Department may serve subsequent requests for additional information or documents at any time during the membership application process.

Unless otherwise agreed by the Department and the Applicant, the Applicant shall file any additional information and documents with the Department within 60 days after service of the Department's initial request and 30 days after service of any subsequent request.

(6) Applicants That Are Members of Another Exchange or Association

(A) Applicants for Nasdaq membership that are also simultaneously applying for NASD membership may file one application with the NASD in compliance with the NASD Rule 1010 Series; however, Nasdaq will not take action on the application for Nasdaq membership until the applicant is an active member of the NASD.

(B) Applicants that are members of another registered national
securities exchange or association must submit a complete application
form containing all of the required items of information listed in Rule
1013(a)(2).

(C) For a temporary, 90-day period, beginning on and
ending on, an applicant that is an active NASD member at the time
Nasdaq is approved as a national securities exchange shall have the option
to apply to automatically become a Nasdaq member and to automatically
register with Nasdaq all of its associated persons whose registrations are
active at the time Nasdaq is approved as an exchange and who are
registered in categories recognized by Nasdaq by submitting a waive-in
application form. Such a firm must submit a revised Form BD for itself, a
revised Form U-4 for each registered person, and a revised membership
agreement.

(b) Membership Interview

(1) Requirement for Interview

Before the Department serves its decision on an application for membership in Nasdaq, the Department shall conduct a membership interview with a representative or representatives of the Applicant.

(2) Service of Notice

At least seven days before the membership interview, the Department shall serve on the Applicant a written notice that specifies the date and time of the interview and the representative or representatives of the Applicant who are required to participate in the interview. The Department shall serve the notice by facsimile or overnight courier. The Applicant and the Department may agree to a shorter or longer period for notice or a different method of service under this subparagraph.

(3) Time

Unless the Department directs otherwise for good cause shown, a membership interview shall be scheduled to occur within 90 days after the filing of an application or within 60 days after the filing of all additional information or documents requested, whichever is later.

(4) Place

Unless the Department and the Applicant otherwise agree, the membership interview shall be conducted in the city in which the NASD District Office for the district in which the Applicant has or intends to have its principal place of business is located.

(5) Updated Financial Documents

On or before the date of the membership interview, the Applicant shall file an updated trail balance, balance sheet, supporting schedules, and computation of net capital. The Applicant shall prepare such documents as of a date that is within 45 days before the date of the membership interview, unless the Applicant and the Department agree on a longer period. The Applicant shall promptly notify the Department in writing of any material adverse change in its financial condition that occurs before a decision constituting final action of Nasdaq is served on the Applicant.

(6) Review of Standards for Admission

During the membership interview, the Department shall review the application and the standards for admission to membership with the Applicant's representative or representatives.

(7) Information From Other Sources

During the membership interview, the Department shall provide to the Applicant's representative or representatives any information or document that the Department has obtained from the Central Registration Depository or a source other than the Applicant and upon which the Department intends to base its decision under Rule 1014. If the Department receives such information or document after the membership interview or decides to base its decision on such information after the membership interview, the Department shall promptly serve the information or document and an explanation thereof on the Applicant.

1014. Department Decision

(a) Standards for Admission

After considering the application, the membership interview, other information and documents provided by the Applicant, other information and documents obtained by

the Department, and the public interest and the protection of investors, the Department shall determine whether the Applicant meets each of the following standards:

- (1) The application and all supporting documents are complete and accurate.
- (2) The Applicant and its Associated Persons have all licenses and registrations required by state and federal authorities and self-regulatory organizations.
- (3) The Applicant and its Associated Persons are capable of complying with the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules, including observing high standards of commercial honor and just and equitable principles of trade. In determining whether this standard is met, the Department may take into consideration whether:
 - (A) a state or federal authority or self-regulatory organization has taken permanent or temporary adverse action with respect to a registration or licensing determination regarding the Applicant or an Associated Person;
 - (B) an Applicant's or Associated Person's record reflects a sale practice event;
 - (C) an Applicant or Associated Person is the subject of a pending, adjudicated, or settled regulatory action or investigation by the Commission, the Commodity Futures Trading Commission, a federal, state, or foreign regulatory agency, or a self-regulatory organization; a pending, adjudicated, or settled investment-related civil action for damages or an injunction; or a criminal action (other than a minor traffic violation) that is pending, adjudicated, or that has resulted in a guilty or no contest plea;
 - (D) an Associated Person was terminated for cause or permitted to resign after an investigation of an alleged violation of a federal or state securities law, a rule or regulation thereunder, a self-regulatory organization rule, or industry standard of conduct;
 - (E) a state or federal authority or self-regulatory organization has imposed a remedial action, such as special training, continuing education requirements, or heightened supervision, on an Associated Person; and
 - (F) a state or federal authority or self-regulatory organization has provided information indicating that the Applicant or an Associated Person otherwise poses a threat to public investors.

(4) The Applicant has established all contractual or other arrangements and business relationships with banks, clearing corporations, service bureaus, or others necessary to:

- (A) initiate the operations described in the Applicant's business plan, considering the nature and scope of operations and the number of personnel; and
- (B) comply with the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules.
- (5) The Applicant has or has adequate plans to obtain facilities that are sufficient to:
 - (A) initiate the operations described in the Applicant's business plan, considering the nature and scope of operations and the number of personnel; and
 - (B) comply with the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules.
- (6) The communications and operational systems that the Applicant intends to employ for the purpose of conducting business with customers and other members are adequate and provide reasonably for business continuity in each area set forth in Rule 1013(a)(2)(F)(xii).
- (7) The Applicant is capable of maintaining a level of net capital in excess of the minimum net capital requirements set forth in SEC Rule 15c3-1 adequate to support the Applicant's intended business operations on a continuing basis, based on information filed under Rule 1013(b)(5). The Department may impose a reasonably determined higher net capital requirement for the initiation of operations after considering:
 - (A) the amount of net capital sufficient to avoid early warning level reporting requirements, such as SEC Rule 17a-11;
 - (B) the amount of capital necessary to meet expenses net of revenues for at least twelve months, based on reliable projections agreed to by the Applicant and the Department;
 - (C) any planned market making activities, the number of markets to be made, the type and volatility of products, and the anticipated maximum inventory positions;
 - (D) any plan to enter into other contractual commitments, such as underwritings or other securities-related activities;

(E) any plan to distribute or maintain securities products in proprietary positions, and the risks, volatility, degree of liquidity, and speculative nature of the products; and

- (F) any other activity that the Applicant will engage in that reasonably could have a material impact on net capital within the first twelve months of business operations.
- (8) The Applicant has financial controls to ensure compliance with the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules.
- (9) The Applicant has compliance, supervisory, operational, and internal control practices and standards that are consistent with practices and standards regularly employed in the investment banking or securities business, taking into account the nature and scope of Applicant's proposed business.
- (10) The Applicant has a supervisory system, including written supervisory procedures, internal operating procedures (including operational and internal controls), and compliance procedures designed to prevent and detect, to the extent practicable, violations of the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules. In evaluating the adequacy of a supervisory system, the Department shall consider the overall nature and scope of the Applicant's intended business operations and shall consider whether:
 - (A) the number, location, experience, and qualifications of supervisory personnel are adequate in light of the number, location, experience, and qualifications of persons to be supervised; Central Registration Depository record or other disciplinary history of supervisory personnel and persons to be supervised; and the number and locations of the offices that the Applicant intends to open and the nature and scope of business to be conducted at each office;
 - (B) the Applicant has identified specific Associated Persons to supervise and discharge each of the functions in Applicant's business plan, and to supervise each of the Applicant's intended offices, whether or not such offices are required to be registered under the Nasdaq Rules;
 - (C) the Applicant has identified the functions to be performed by each Associated Person and has adopted procedures to assure the registration with Nasdaq and applicable states of all persons whose functions are subject to such registration requirements;
 - (D) each Associated Person identified in the business plan to discharge a supervisory function has at least one year of direct experience

or two years of related experience in the subject area to be supervised;

- (E) the Applicant will solicit retail or institutional business;
- (F) the Applicant will recommend securities to customers;
- (G) the location or part-time status of a supervisor or principal will affect such person's ability to be an effective supervisor;
- (G) the Applicant should be required to place one or more Associated Persons under heightened supervision pursuant to NASD Notice to Members 97-19;
- (I) any remedial action, such as special training or continuing education requirements or heightened supervision, has been imposed on an Associated Person by a state or federal authority or self-regulatory organization; and
- (J) any other condition that will have a material impact on the Applicant's ability to detect and prevent violations of the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules.
- (11) The Applicant has a recordkeeping system that enables Applicant to comply with federal, state, and self-regulatory organization recordkeeping requirements and a staff that is sufficient in qualifications and number to prepare and preserve required records.
- (12) The Applicant has completed a training needs assessment and has a written training plan that complies with the continuing education requirements imposed by the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules.
- (13) Nasdaq does not possess any information indicating that the Applicant may circumvent, evade, or otherwise avoid compliance with the federal securities laws, the rules and regulations thereunder, or the Nasdaq Rules.
- (14) The application and all supporting documents otherwise are consistent with the federal securities laws, the rules and regulations thereunder, and the Nasdaq Rules.
- (15) The Applicant is a member of another registered securities exchange or association. An Applicant that will transact business with the public must be a member of the NASD.

(b) Granting or Denying Application

(1) If the Department determines that the Applicant meets each of the standards in paragraph (a), the Department shall grant the application for membership.

- (2) If the Department determines that the Applicant does not meet one or more of the standards in paragraph (a) in whole or in part, the Department shall:
 - (A) grant the application subject to one or more restrictions reasonably designed to address a specific financial, operational, supervisory, disciplinary, investor protection, or other regulatory concern based on the standards for admission in Rule 1014(a); or
 - (B) deny the application.

(c) Decision

(1) Time

The Department shall serve a written decision on the membership application within 30 days after the conclusion of the membership interview or after the filing of additional information or documents, whichever is later.

(2) Content

If the Department denies the application, the decision shall explain the reason for denial, referencing the applicable standard or standards in paragraph (a). If the Department grants the application subject to restrictions, the decision shall explain in detail the reason for each restriction, referencing the applicable standard or standards in paragraph (a) upon which the restriction is based and identify the specific financial, operational, supervisory, disciplinary, investor protection, or other regulatory concern that the restriction is designed to address and the manner in which the restriction is reasonably designed to address the concern.

(3) Failure to Serve Decision

If the Department fails to serve a decision within 180 days after the filing of an application or such later date as the Department and the Applicant have agreed in writing, the Applicant may file a written request with the Nasdaq Board requesting that the Nasdaq Board direct the Department to serve a decision. Within seven days after the filing of such a request, the Nasdaq Board shall direct the Department to serve its written decision immediately or to show good cause for an extension of time. If the Department shows good cause for an extension of time, the Nasdaq Board may extend the 180 day time limit by not more than 90 days.

(d) Submission of Membership Agreement

If the Department grants an application, with or without restriction, the Applicant's approval for membership shall be contingent upon the Applicant's filing of an executed written membership agreement, satisfactory to the Department, undertaking to:

- (1) abide by any restriction specified in the Department's decision; and
- (2) obtain the Department's approval of a change in ownership, control, or business operations pursuant to Rule 1017, including the modification or removal of a membership agreement restriction.

The Applicant shall not waive the right to file a written request for review under Rule 1015 by executing a membership agreement under this paragraph.

(e) Service and Effectiveness of Decision

The Department shall serve its decision and the membership agreement on the Applicant in accordance with Rule 1012. The decision shall become effective upon service and shall remain in effect during the pendency of any review until a decision constituting final action of Nasdaq is issued under Rule 1015 or 1016, unless otherwise directed by the Nasdaq Review Council, the Nasdaq Board, or the Commission.

(f) Effectiveness of Restriction

A restriction imposed under this Rule shall remain in effect and bind the Applicant and all successors to the ownership or control of the Applicant unless:

- (1) removed or modified by a decision constituting final action of Nasdaq issued under Rule 1015, 1016, or 1017; or
 - (2) stayed by the Nasdaq Review Council, the Nasdaq Board, or the Commission.

(g) Final Action

Unless the Applicant files a written request for review under Rule 1015, the Department's decision shall constitute final action by Nasdaq.

1015. Review by Nasdaq Review Council

(a) Initiation of Review by Applicant

Within 25 days after service of a decision under Rule 1014 or 1017, an Applicant may file a written request for review with the Nasdaq Review Council. A request for review shall state with specificity why the Applicant believes that the Department's decision is inconsistent with the membership standards set forth in Rule 1014, or otherwise should be set aside, and state whether a hearing is requested. The Applicant simultaneously shall file by first-class mail a copy of

the request to the Department.

(b) Transmission of Documents

Within ten days after the filing of a request for review, the Department shall:

- (1) transmit to the Nasdaq Review Council copies of all documents that were considered in connection with the Department's decision and an index to the documents; and
- (2) serve on the Applicant a copy of such documents (other than those documents originally submitted by Applicant) and a copy of the index.

(c) Membership Application Docket

The Department shall promptly record in Nasdaq's membership application docket each request for review filed with the Nasdaq Review Council under this Rule and each material subsequent event, filing, and change in the status of a membership proceeding.

(d) Appointment of Subcommittee

The Nasdaq Review Council or the Review Subcommittee defined in Rule 9120 shall appoint a Subcommittee to participate in the review. The Subcommittee shall be composed of at least two members. One member shall be a current member of the Nasdaq Review Council. The remaining member or members shall be current or past Directors.

(e) Powers of Subcommittee

If a hearing is requested, the Subcommittee shall conduct the hearing. If a hearing is not requested, the Subcommittee may serve a notice directing that a hearing be held. If a hearing is not requested or directed, the Subcommittee shall conduct its review on the basis of the record developed before the Department and any written submissions made by the Applicant or the Department in connection with the request for review.

(f) Hearing

(1) Notice

If a hearing is requested or directed, the hearing shall be held within 45 days after the filing of the request with the Nasdaq Review Council or service of the notice by the Subcommittee. The Nasdaq Review Council shall serve written notice of the date and time of the hearing to the Applicant by facsimile or overnight courier not later than 14 days before the hearing.

(2) Counsel

The Applicant and the Department may be represented by counsel at a hearing conducted pursuant to this Rule.

(3) Evidence

Formal rules of evidence shall not apply to a hearing under this Rule. Not later than five days before the hearing, the Applicant and the Department shall exchange copies of their proposed hearing exhibits and witness lists and provide copies of the same to the Nasdaq Review Council. If the Applicant or the Department fails to provide copies of its proposed hearing exhibits or witness list within such time, the Subcommittee shall exclude the evidence or witnesses from the proceeding, unless the Subcommittee determines that good cause is shown for failure to comply with the production date set forth in this subparagraph.

(4) Transcript

The hearing shall be recorded and a transcript prepared by a court reporter. A transcript of the hearing shall be available for purchase from the court reporter at prescribed rates. The Applicant, the Department, or a witness may seek to correct the transcript. A proposed correction of the transcript shall be submitted to the Subcommittee within a reasonable period of time prescribed by the Subcommittee. Upon notice to the Applicant and the Department, the Subcommittee may direct the correction to the transcript as requested or sua sponte.

(g) Additional Information, Briefs

At any time during its consideration, the Subcommittee or the Nasdaq Review Council may direct the Applicant or the Department to file additional information or briefs. Any additional information or brief filed shall be provided to all parties before the Nasdaq Review Council renders its decision.

(h) Abandonment of Request for Review

If an Applicant fails to specify the grounds for its request for review under Rule 1015(a)(1), appear at a hearing for which it has notice, or file information or briefs as directed, the Nasdaq Review Council or the Review Subcommittee may dismiss the request for review as abandoned, and the decision of the Department shall become the final action of Nasdaq. Upon a showing of good cause, the Nasdaq Review Council or the Review Subcommittee may withdraw a dismissal entered pursuant to this paragraph.

(i) Subcommittee Recommendation

The Subcommittee shall present a recommended decision in writing to the Nasdaq Review Council within 60 days after the date of the hearing held pursuant to paragraph (f), and not later than seven days before the meeting of the Nasdaq Review Council at which the membership proceeding shall be considered.

(j) Decision

(1) Proposed Written Decision

After considering all matters presented in the review and the Subcommittee's recommended written decision, the Nasdaq Review Council may affirm, modify, or reverse the Department's decision or remand the membership proceeding with instructions. The Nasdaq Review Council shall prepare a proposed written decision pursuant to subparagraph (2).

(2) Contents

The decision shall include:

- (A) a description of the Department's decision, including its rationale;
 - (B) a description of the principal issues raised in the review;
 - (C) a summary of the evidence on each issue; and
- (D) a statement whether the Department's decision is affirmed, modified, or reversed, and a rationale therefor that references the applicable standards in Rule 1014.

(3) Issuance of Decision After Expiration of Call for Review Periods

The Nasdaq Review Council shall provide its proposed written decision to the Nasdaq Board. The Nasdaq Board may call the membership proceeding for review pursuant to Rule 1016. If the Nasdaq Board does not call the membership proceeding for review, the proposed written decision of the Nasdaq Review Council shall become final. The Nasdaq Review Council shall serve the Applicant with a written notice specifying the date on which the call for review period expired and stating that the final written decision will be served within 15 days after such date. The Nasdaq Review Council shall serve its final written decision within 15 days after the date on which the call for review period expired. The decision shall constitute the final action of Nasdaq for purposes of SEC Rule 19d-3, unless the Nasdaq Review Council remands the membership proceeding.

(4) Failure to Issue Decision

If the Nasdaq Review Council fails to serve its final written decision within the time prescribed in subparagraph (3), the Applicant may file a written request with the Nasdaq Board requesting that the Nasdaq Board direct the Nasdaq Review Council to serve its decision immediately or to show good cause for an extension of time. Within seven days after receipt of such a request, the Nasdaq Board shall direct the Nasdaq Review Council to serve its written decision immediately or to show good cause for an extension of time. If the Nasdaq Review Council shows good cause for an extension of time, the Nasdaq Board may extend the 15 day time limit by not more than 15 days.

1016. Discretionary Review by Nasdaq Board

(a) Call for Review by Director

A Director may call a membership proceeding for review by the Nasdaq Board if the call for review is made within the period prescribed in paragraph (2)(b).

(b) 15 Day Period; Waiver

A Director shall make his or her call for review at the next meeting of the Nasdaq Board that is at least 15 days after the date on which the Nasdaq Board receives the proposed written decision of the Nasdaq Review Council. By unanimous vote of the Nasdaq Board, the Nasdaq Board may shorten the period to less than 15 days. By an affirmative vote of the majority of the Nasdaq Board then in office, the Nasdaq Board may, during the 15 day period, vote to extend the period to more than 15 days.

(c) Review At Next Meeting

If a Director calls a membership proceeding for review within the time prescribed in paragraph (b), the Nasdaq Board shall review the membership proceeding not later than the next meeting of the Nasdaq Board. The Nasdaq Board may order the Applicant and the Department to file briefs in connection with review proceedings pursuant to this paragraph.

(d) Decision of Nasdaq Board, Including Remand

After review, the Nasdaq Board may affirm, modify, or reverse the proposed written decision of the Nasdaq Review Council. Alternatively, the Nasdaq Board may remand the membership proceeding with instructions. The Nasdaq Board shall prepare a written decision that includes all of the elements described in Rule 1015(j)(2).

(e) Issuance of Decision

The Nasdaq Board shall serve its written decision on the Applicant within 15 days

after the meeting at which it conducted its review. The decision shall constitute the final action of Nasdaq for purposes of SEC Rule 19d-3, unless the Nasdaq Board remands the membership proceeding.

1017. Application for Approval of Change in Ownership, Control, or Business Operations

(a) Events Requiring Application

A member shall file an application for approval of any of the following changes to its ownership, control, or business operations:

- (1) a merger of the member with another member, unless both are members of the New York Stock Exchange, Inc. or the surviving entity will continue to be a member of the New York Stock Exchange, Inc.;
- (2) a direct or indirect acquisition by the member of another member, unless the acquiring member is a member of the New York Stock Exchange, Inc.;
- (3) a direct or indirect acquisition of substantially all of the member's assets, unless the acquirer is a member of the New York Stock Exchange, Inc.;
- (4) a change in the equity ownership or partnership capital of the member that results in one person or entity directly or indirectly owning or controlling 25 percent or more of the equity or partnership capital; or
 - (5) a material change in business operations as defined in Rule 1011(i).

(b) Filing and Content of Application

- (1) The member shall file the application with the Department.
- (2) The application shall describe in detail the change in ownership, control, or business operations and include a business plan, pro forma financials, an organizational chart, and written supervisory procedures reflecting the change.
 - (A) If the application requests approval of a change in ownership or control, the application also shall include the names of the new owners, their percentage of ownership, and the sources of their funding for the purchase and recapitalization of the member.
 - (B) If the application requests the removal or modification of a membership agreement restriction, the application also shall:
 - (i) present facts showing that the circumstances that gave rise to the restriction have changed; and

- (ii) state with specificity why the restriction should be modified or removed in light of the standards set forth in Rule 1014 and the articulated rationale for the imposition of the restriction.
- (C) If the application requests approval of an increase in Associated Persons involved in sales, offices, or markets made, the application shall set forth the increases in such areas during the preceding 12 months.

(c) Effecting Change and Imposition of Interim Restrictions

- (1) A member shall file an application for approval of a change in ownership or control at least 30 days prior to such change. A member may effect a change in ownership or control prior to the conclusion of the proceeding, but the Department may place new interim restrictions on the member based on the standards in Rule 1014, pending final Department action.
- (2) A member may file an application to remove or modify a membership agreement restriction at any time. An existing restriction shall remain in effect during the pendency of the proceeding.
- (3) A member may file an application for approval of a material change in business operations, other than the modification or removal of a restriction, at any time, but the member may not effect such change until the conclusion of the proceeding, unless the Department and the member otherwise agree.

(d) Rejection Of Application That Is Not Substantially Complete

If the Department determines within 30 days after the filing of an application that the application is not substantially complete, the Department may reject the application and deem it not to have been filed. In such case, within the 30 day period, the Department shall serve a written notice on the Applicant of the Department's determination and the reasons therefor. If the Applicant determines to continue to apply for approval of a change in ownership, control, or business operations, the Applicant shall submit a new application under this Rule.

(e) Request for Additional Documents and Information

Within 30 days after the filing of an application, the Department shall serve a request for any additional information or documents necessary to render a decision on the application. The Department may request additional information or documents at any time during the application process. Unless otherwise agreed to by the Department and the Applicant, the Applicant shall file such additional

information or documents with the Department within 30 days after the Department's request.

(f) Membership Interview

- (1) The Department may require the Applicant to participate in a membership interview within 30 days after the filing of the application, or if the Department requests additional information or documents, within 30 days after the filing of the additional information or documents by the Applicant.
- (2) At least seven days before the membership interview, the Department shall serve on the Applicant a written notice that specifies the date and time of the interview and persons who are required to participate in the interview. The Department shall serve the notice by facsimile or overnight courier. The Applicant and the Department may agree to a shorter or longer period for notice or a different method of service.
- (3) Unless the Department and the Applicant otherwise agree, the membership interview shall be conducted in the city in which the NASD District Office for the district in which the Applicant has its principal place of business is located.
- (4) During the membership interview, the Department shall review the application and the considerations for the Department's decision set forth in paragraph (g)(1) with the Applicant's representative or representatives. The Department shall provide to the Applicant's representative or representatives any information or document that the Department has obtained from the Central Registration Depository or a source other than the Applicant and upon which the Department intends to base its decision under paragraph (g). If the Department receives such information or document after the membership interview or decides to base its decision on such information after the membership interview, the Department shall promptly serve the information or document and an explanation thereof on the Applicant.

(g) Department Decision

- (1) The Department shall consider the application, the membership interview, other information and documents provided by the Applicant or obtained by the Department, the public interest, and the protection of investors.
 - (A) In rendering a decision on an application for approval of a change in ownership or control, or an application for approval of a material change in business operations that does not involve modification or removal of a membership agreement restriction, the Department shall determine if the Applicant would continue to meet the standards in Rule 1014(a) upon approval of the application.

- (B) In rendering a decision on an application requesting the modification or removal of a membership agreement restriction, the Department shall consider whether maintenance of the restriction is appropriate in light of:
 - (i) the standards set forth in Rule 1014;
 - (ii) the circumstances that gave rise to the imposition of the restriction;
 - (iii) the Applicant's operations since the restriction was imposed;
 - (iv) any change in ownership or control or supervisors and principals; and
- (v) any new evidence submitted in connection with the application.
- (2) The Department shall serve a written decision on the application within 30 days after the conclusion of the membership interview or the filing of additional information or documents, whichever is later. If the Department does not require the Applicant to participate in a membership interview or request additional information or documents, the Department shall serve a written decision within 45 days after the filing of the application under paragraph (a). The decision shall state whether the application is granted or denied in whole or in part, and shall provide a rationale for the Department's decision, referencing the applicable standard in Rule 1014.
- (3) If the Department fails to serve a decision within 180 days after filing of an application or such later date as the Department and the Applicant have agreed in writing, the Applicant may file a written request with the Nasdaq Board requesting that the Nasdaq Board direct the Department to issue a decision. Within seven days after the filing of such a request, the Nasdaq Board shall direct the Department to issue a written decision immediately or to show good cause for an extension of time. If the Department shows good cause for an extension of time, the Nasdaq Board may extend the time limit for issuing a decision by not more than 30 days.
- (4) If the Department approves an application under this Rule in whole or part, the Department shall require an Applicant to file an executed membership agreement.

(h) Service and Effectiveness of Decision

The Department shall serve its decision on the Applicant in accordance with Rule 1012. The decision shall become effective upon service and shall remain in effect during the pendency of any review until a decision constituting final action of Nasdaq is served under Rule 1015 or 1016, unless otherwise directed by the Nasdaq Review Council, the Nasdaq Board, or the Commission.

(i) Request for Review; Final Action

An Applicant may file a written request for review of the Department's decision with the Nasdaq Review Council pursuant to Rule 1015. The procedures set forth in Rule 1015 shall apply to such review, and the Nasdaq Review Council's decision shall be subject to discretionary review by the Nasdaq Board pursuant to Rule 1016. If the Applicant does not file a request for a review, the Department's decision shall constitute final action by Nasdaq.

(j) Removal or Modification of Restriction on Department's Initiative

The Department shall modify or remove a restriction on its own initiative if the Department determines such action is appropriate in light of the considerations set forth in paragraph (g)(1). The Department shall notify the member in writing of the Department's determination and inform the member that it may apply for further modification or removal of a restriction by filing an application under paragraph (a).

(j) Lapse or Denial of Application for Approval of Change in Ownership

If an application for approval of a change in ownership lapses, or is denied and all appeals are exhausted or waived, the member shall, no more than 60 days after the lapse or exhaustion or waiver of appeal:

- (1) submit a new application;
- (2) unwind the transaction; or
- (3) file a form BDW.

For the protection of investors, the Department may shorten the 60 day period. For good cause shown by the member, the Department may lengthen the 60 day period. The Department shall serve written notice on the Applicant of any change in the 60-day period and the reasons therefor. During the 60-day or other imposed period, the Department may continue to place interim restrictions on the member for the protection of investors.

1018. RESERVED

1019. Application to Commission for Review

A person aggrieved by final action of Nasdaq under the Rule 1010 Series may apply for review by the Commission pursuant to Section 19(d)(2) of the Act. The filing of an application for review shall not stay the effectiveness of a decision constituting final action of Nasdaq, unless the Commission otherwise orders.

1020. Registration of Principals

1021. Registration Requirements

(a) All Principals Must Be Registered

All persons engaged or to be engaged in the investment banking or securities business of a member who are to function as principals shall be registered as such with Nasdaq in the category of registration appropriate to the function to be performed as specified in Rule 1022. Before their registration can become effective, they shall pass a Qualification Examination for Principals appropriate to the category of registration as specified by the Nasdaq Board. A member shall not maintain a principal registration with Nasdaq for any person (1) who is no longer active in the member's investment banking or securities business, (2) who is no longer functioning as a principal, or (3) where the sole purpose is to avoid the examination requirement prescribed in paragraph (c). A member shall not make application for the registration of any person as principal where there is no intent to employ such person in the member's investment banking or securities business. A member may, however, maintain or make application for the registration as a principal of a person who performs legal, compliance, internal audit, or similar responsibilities for the member or a person engaged in the investment banking or securities business of a foreign securities affiliate or subsidiary of the member.

(b) Definition of Principal

Persons associated with a member, enumerated in subparagraphs (1) through (5) hereafter, who are actively engaged in the management of the member's investment banking or securities business, including supervision, solicitation, conduct of business or the training of persons associated with a member for any of these functions are designated as principals. Such persons shall include:

- (1) Sole Proprietors
- (2) Officers
- (3) Partners
- (4) Managers of Offices of Supervisory Jurisdiction, and
- (5) Directors of Corporations.

(c) Requirements for Examination on Lapse of Registration

Any person whose registration has been revoked pursuant to Rule 8310 or whose most recent registration as a principal has been terminated for a period of two or more

years immediately preceding the date of receipt by Nasdaq of a new application shall be required to pass a Qualification Examination for Principals appropriate to the category of registration as specified in Rule 1022 hereof.

(d) Application for Principal Status

- (1) Any person associated with a member as a Registered Representative whose duties are changed by the member so as to require registration in any principal classification shall be allowed a period of 90 calendar days following the change in his or her duties during which to pass the appropriate Qualification Examination for Principals. Upon elevation, the member shall submit to Nasdaq an elevation form designated by the Nasdaq Board and the applicable fees. In no event may a person function as a Principal beyond the initial 90 calendar day period following the change in his or her duties without having successfully passed the appropriate Qualification Examination.
- (2) Any person not presently associated with a member as a Registered Representative seeking registration as a Principal shall submit the appropriate application for registration and the required registration and examination fees. Such person shall be allowed a period of 90 days after all applicable prerequisites are fulfilled to pass the appropriate Qualification Examination for Principals. In no event may a person previously unregistered in any capacity applying for principal status function as a Principal until fully qualified.
- (3) If an applicant does not take the examination within the 90 calendar day period or if the applicant fails the examination, a new principal elevation form and examination fee shall be required.

(e) Requirement of Two Registered Principals for New Applicants for Membership

- (1) An applicant for membership in Nasdaq, except a sole proprietorship, shall have at least two officers or partners who are qualified to become registered as principals with respect to each aspect of the applicant's investment banking and securities business pursuant to the provisions of Rule 1022(a) and (e), whichever is applicable, before it shall be admitted to membership.
- (2) Pursuant to the Rule 9600 Series, Nasdaq may waive the provisions of subparagraph (1) in situations that indicate conclusively that only one person associated with an applicant for membership should be required to register as a principal.
- (3) In addition to the provisions of subparagraph (1) above, an applicant for membership, if the nature of its business so requires, shall have at least one person qualified for registration pursuant to Rule 1022(b) and (c).

1022. Categories of Principal Registration

(a) General Securities Principal

- (1) Each person associated with a member who is included within the definition of principal in Rule 1021, shall be required to register with Nasdaq as a General Securities Principal and shall pass an appropriate Qualification Examination before such registration may become effective unless his or her activities are so limited as to qualify him for one or more of the limited categories of principal registration specified hereafter. A person whose activities in the investment banking or securities business are so limited is not, however, precluded from attempting to become qualified for registration as a General Securities Principal, and if qualified, may become so registered. Each person seeking to register and qualify as a General Securities Principal must, prior to or concurrent with such registration, become registered, pursuant to the Rule 1030 Series, either as a General Securities Representative or as a Limited Representative—Corporate Securities.
- (2) A Limited Representative--Corporate Securities seeking registration as General Securities Principal who will have supervisory responsibility over the conduct of business in direct participation programs as defined herein must, prior to or concurrent with registration as a General Securities principal, become registered pursuant to the Rule 1030 Series hereof, as a Limited Representative--Direct Participation Programs.
- (3) Except as provided in Rule 1021(c), a person who was registered with Nasdaq as a Principal or a Financial Principal, shall not be required to pass a Qualification Examination for General Securities Principal and shall be qualified as a General Securities Principal.
- (4) A person registered solely as a General Securities Principal shall not be qualified to function as a Limited Principal--Financial and Operations unless he or she is also qualified and registered as such pursuant to paragraph (b).

(5) Reserved

(6) A person qualified solely as a General Securities Principal shall not be qualified to be registered as a Limited Principal--General Securities Sales Supervisor unless he or she is also qualified and registered as such pursuant to the provisions of paragraph (g)(1).

(b) Limited Principal--Financial and Operations

(1) Every member of Nasdaq, unless exempted by subparagraph (4), shall designate as Limited Principal--Financial and Operations those persons associated with it, at least one of whom shall be its chief financial

officer, who performs the duties described in subparagraph (b)(2) hereof. Each person associated with a member who performs such duties shall be required to register as a Limited Principal--Financial and Operations with Nasdaq and shall pass an appropriate Qualification Examination before such registration may become effective.

- (2) The term "Limited Principal--Financial and Operations" shall mean a person associated with a member whose duties include:
 - (A) final approval and responsibility for the accuracy of financial reports submitted to any duly established securities industry regulatory body;
 - (B) final preparation of such reports;
 - (C) supervision of individuals who assist in the preparation of such reports;
 - (D) supervision of and responsibility for individuals who are involved in the actual maintenance of the member's books and records from which such reports are derived;
 - (E) supervision and/or performance of the member's responsibilities under all financial responsibility rules promulgated pursuant to the provisions of the Act;
 - (F) overall supervision of and responsibility for the individuals who are involved in the administration and maintenance of the member's back office operations; or
 - (G) any other matter involving the financial and operational management of the member.
- (3) Except as provided in Rule 1021(c), a person designated pursuant to the provisions of subparagraph (1) hereof shall not be required to take the Limited Principal-- Financial and Operations Examination and shall be qualified for registration as a Limited Principal--Financial and Operations if:
 - (A) such person had been performing the functions of a Limited Principal-- Financial and Operations as defined in subparagraph (2) hereof on or before September 1, 1972; or
 - (B) such person was registered with the NASD as a Financial Principal.
 - (4) Pursuant to the Rule 9600 Series, Nasdaq may exempt a

member or an applicant for membership in Nasdaq from the requirement to have a Limited Principal--Financial and Operations if:

- (A) it has been expressly exempted by the Commission from SEC Rule 15c3-1(b)(1)(iii);
- (B) it is subject to the provisions of SEC Rule 15c3-1(a)(2) or to Section 402.2(c) of the rules of the Treasury Department.
- (5) A person registered solely as a Limited Principal--Financial and Operations shall not be qualified to function in a principal capacity with responsibility over any area of business activity not prescribed in subparagraph (2) hereof.

(c) Limited Principal--Introducing Broker/Dealer Financial and Operations

- (1) Every member of Nasdaq, which is operating pursuant to the provisions of SEC Rule 15c3-1(a)(2)(i) or (vi) and to the provisions of SEC Rule 15c3-3(k)(2)(ii), shall designate as Limited Principal-Introducing Broker/Dealer Financial and Operations those persons associated with it, as least one of whom shall be its chief financial officer, who perform the duties described in paragraph (2), hereof. Each person associated with a member who performs such duties shall be required to register as a Limited Principal--Introducing Broker/Dealer Financial and Operations with Nasdaq and shall pass an appropriate Qualification Examination before such registration may become effective.
- (2) The term "Limited Principal--Introducing Broker/Dealer Financial and Operations" shall mean a person associated with a member whose duties include:
 - (A) final approval and responsibilities for the accuracy of financial reports submitted to any duly established securities industry regulatory body;
 - (B) final preparation of such reports;
 - (C) supervision of individuals who assist in the preparation of such reports;
 - (D) supervision of and responsibility for individuals who are involved in the actual maintenance of the member's books and records from which such reports are derived;
 - (E) supervision and/or performance of the member's responsibilities under all financial responsibility rules promulgated pursuant to the provisions of the Act;
 - (F) overall supervision of and responsibility for the

individuals who are involved in the administration and maintenance of the member's back office operations; or

- (G) any other matter involving the financial and operational management of the member.
- (3) Except as provided in Rule 1021(c), a person designated pursuant to the provisions of subparagraph (1) hereof, shall not be required to take the Limited Principal-- Introducing Broker/Dealer Financial and Operations Examination and shall be qualified for registration as a Limited Principal--Introducing Broker/Dealer Financial and Operations if such a person is qualified to be registered or is registered as a Limited Principal-Financial and Operations as defined in paragraph (2) hereof.
- (4) A person registered solely as a Limited Principal--Introducing Broker/Dealer Financial and Operations shall not be qualified to function in a principal capacity with responsibility over any area of business activity not prescribed in subparagraph (2), hereof. Such person shall not be qualified to function in a principal capacity at a member unless such member operates under subparagraph (1), hereof.

(d) Reserved

(e) Limited Principal--Direct Participation Programs

- (1) Each person associated with a member who is included within the definition of principal in Rule 1021 may register with Nasdaq as a Limited Principal--Direct Participation Program if:
 - (A) his or her activities in the investment banking and securities business are limited solely to the equity interests in or the debt of direct participation programs as defined in subparagraph (2) hereof;
 - (B) he or she is registered pursuant to the Rule 1030 Series, as either a General Securities Representative or a Limited Representative-Direct Participation Programs; and
 - (C) he or she passes an appropriate Qualification Examination for Limited Principal--Direct Participation Programs.
- (2) For purposes of the Rule 1000 Series, "direct participation programs" shall mean programs which provide for flow-through tax consequences regardless of the structure of the legal entity or vehicle for distribution including, but not limited to, oil and gas programs, cattle programs, condominium securities, Subchapter S corporate offerings and all other programs of a similar nature, regardless of the industry represented by the program, or any combination thereof.

Excluded from this definition are real estate investment trusts, tax qualified pension and profit sharing plans pursuant to Sections 401 and 403(a) of the Internal Revenue Code (Code) and individual retirement plans under Section 408 of the Code, tax sheltered annuities pursuant to the provisions of Section 403(b) of the Code and any company including separate accounts registered pursuant to the Investment Company Act of 1940. Also excluded from this definition is any program for which quotations are displayed on Nasdaq or which is listed on a registered national securities exchange or any program for which an application for quotation on Nasdaq or listing on a registered national securities exchange has been made.

(3) A person registered solely as a Limited Principal--Direct Participation Programs shall not be qualified to function in a principal capacity with responsibility over any area of business activity not prescribed in subparagraph (1) hereof.

(f) Reserved

(g) Limited Principal--General Securities Sales Supervisor

- (1) Each person associated with a member who is included in the definition of principal in Rule 1021 may register with Nasdaq as a Limited Principal--General Securities Sales Supervisor if:
 - (A) his or her supervisory responsibilities in the investment banking and securities business are limited to the securities sales activities of a member, including the training of sales and sales supervisory personnel and the maintenance of records of original entry and/or ledger accounts of the member required to be maintained in branch offices by SEC record keeping rules;
 - (B) he or she is registered pursuant to the Rule 1030 series as a General Securities Representative; and
 - (C) he or she is qualified to be so registered by passing an appropriate examination.
- (2) A person registered in this category solely on the basis of having passed the Qualification Examination for Limited Principal--General Securities Sales Supervisor shall NOT be qualified to:
 - (A) be registered in any other category of principal registration;
 - (B) be included for purposes of the principal numerical requirements of Rule 1021(e)(1); or

(C) perform for a member any or all of the following activities:

- (i) supervision of the origination and structuring of underwritings;
 - (ii) supervision of market making commitments;
- (iii) final approval of advertisements as these are defined in Rule 2210:
- (iv) supervision of the custody of firm or customer funds and/or securities for purposes of SEC Rule 15c3-3; or
- (v) supervision of overall compliance with financial responsibility rules for broker/dealers promulgated pursuant to the provisions of the Act.

IM-1022-1. RESERVED

IM-1022-2. Limited Principal--General Securities Sales Supervisor

Limited Principal--General Securities Sales Supervisor is an alternate category of registration designed to lessen the qualification burdens on principals of general securities firms who supervise sales. Without this category of limited registration, such principals could be required to separately qualify pursuant to the rules of Nasdaq, the NASD, MSRB, NYSE and the options exchanges. While persons may continue to separately qualify with all relevant self-regulatory organizations, the Limited Principal--General Securities Sales Supervisor Examination permits qualification as a supervisor of sales of all securities by one examination. Persons registered as Limited Principals--General Securities Sales Supervisor may also qualify in any other category of principal registration. Persons who are already qualified in one or more categories of principal registration may supervise sales activities of all securities by also qualifying as Limited Principals--General Securities Sales Supervisor.

Functions that may be performed by Limited Principals--General Securities Sales Supervisors. Any person required to be registered as a principal who supervises sales activities in corporate, municipal and option securities, investment company products, variable contracts and direct participation programs may be registered solely as a Limited Principal--General Securities Sale Supervisor. In addition to branch office managers, other persons such as regional and national sales managers may also be registered solely as Limited Principals--General Securities Sales Supervisor as long as they supervise only sales activities. Qualification as a General Securities Representative is a prerequisite for registration as a Limited Principal--General Securities Sales Supervisor.

Functions that may not be performed by Limited Principals--General Securities Sales Supervisors. Certain functions may not be performed by persons registered solely

as Limited Principal--General Securities Sales Supervisor. These include supervisory responsibility for the origination and structuring of underwritings, market-making, final approval of advertising, custody of firm or customer funds and/or securities for purposes of SEC Rule 15c3-3 and overall compliance with financial responsibility rules for broker/dealers. Persons responsible for any of these activities are still required to qualify in the appropriate categories of principal registration. Moreover, persons qualified only as Limited Principals--General Securities Sales Supervisor are not included for purposes of the two principal requirements of Rule 1021(e)(1).

1030. Registration of Representatives

Cross References - IM-2420-2, Continuing Commissions Policy - IM-8310-1, Effect of Suspension, Revocation or Bar

1031. Registration Requirements

(a) All Representatives Must Be Registered

All persons engaged or to be engaged in the investment banking or securities business of a member who are to function as representatives shall be registered as such with Nasdaq in the category of registration appropriate to the function to be performed as specified in Rule 1032. Before their registration can become effective, they shall pass a Qualification Examination for Representatives appropriate to the category of registration as specified by the Nasdaq Board. A member shall not maintain a representative registration with Nasdaq for any person (1) who is no longer active in the member's investment banking or securities business, (2) who is no longer functioning as a representative, or (3) where the sole purpose is to avoid the examination requirement prescribed in paragraph (c). A member shall not make application for the registration of any person as representative where there is no intent to employ such person in the member's investment banking or securities business. A member may, however, maintain or make application for the registration as a representative of a person who performs legal, compliance, internal audit, or similar responsibilities for the member, or a person who performs administrative support functions for registered personnel, or a person engaged in the investment banking or securities business of a foreign securities affiliate or subsidiary of the member.

(b) Definition of Representative

Persons associated with a member, including assistant officers other than

principals, who are engaged in the investment banking or securities business for the member including the functions of supervision, solicitation or conduct of business in securities or who are engaged in the training of persons associated with a member for any of these functions are designated as representatives.

(c) Requirement for Examination on Lapse of Registration

Any person whose registration has been revoked pursuant to Rule 8310 or whose most recent registration as a representative or principal has been terminated for a period of two (2) or more years immediately preceding the date of receipt by Nasdaq of a new application shall be required to pass a Qualification Examination for Representatives appropriate to the category of registration as specified in Rule 1032.

Cross Reference - IM-8310-1, Effect of Suspension, Revocation, or Bar

1032. Categories of Representative Registration

(a) General Securities Representative

(1) Each person associated with a member who is included within the definition of a Representative in Rule 1031, shall be required to register with Nasdaq as a General Securities Representative and shall pass an appropriate Qualification Examination before such registration may become effective unless his or her activities are so limited as to qualify him for one or more of the limited categories of representative registration specified hereafter. A person whose activities in the investment banking or securities business are so limited is not, however, precluded from attempting to become qualified for registration as a General Securities Representative, and if qualified, may become so registered.

(2) Except as provided in Rule 1031(c):

- (A) Any person who was registered with the NASD as a Representative prior to September 1, 1974, shall be qualified to be registered with Nasdaq as a General Securities Representative.
- (B) A person who applied for registration as a Representative prior to September 1, 1974, and who become registered as a Representative prior to April 1, 1975 by virtue of having passed the Qualification Examination for Representatives (Test Series 1) shall be qualified to be registered as a General Securities Representative.
- (C) A person who applied for registration as a Representative on or after September 1, 1974, or who registered as a Representative on or after April 1, 1975 by virtue of having passed the Qualification Examination for Registered Representatives (Test Series 1) shall be qualified to be registered only as a Limited Representative--Direct

Participation Programs as defined in paragraph (c) hereof.

(D) A person who was registered as a Registered Representative after September 1, 1974 by virtue of having passed the General Securities Representative Examination (Test Series 7) shall be qualified to be registered as a General Securities Representative.

(E) Reserved

- (F) A person registered and in good standing with The Securities and Futures Authority and having passed the Modified General Securities Representative Qualification Examination for United Kingdom Representatives shall be qualified to be registered as a General Securities Representative except that such person's activities in the investment banking or securities business may not involve the solicitation, purchase and/or sale of municipal securities as defined in Section 3(a)(29) of the Act.
- (G) A person presently registered and in good standing as a representative with any Canada stock exchange, or with a securities regulator of any Canada Province or Territory, or with the Investment Dealers Association of Canada, and who has completed the training course of the Canadian Securities Institute, and who has passed the Canada Module of the General Securities Registered Representative Examination, shall be qualified to be registered as a General Securities Representative except that such person's activities may not involve the solicitation, purchase and/or sale of municipal securities as defined in Section 3(a)(29) of the Act.
- (H) A person presently registered and in good standing as a representative with any Japan stock exchange, or with any Japan Securities Dealers Association, and who has passed the Japan Module of the General Securities Registered Representative Examination, shall be qualified to be registered as a General Securities Representative except that such person's activities may not involve the solicitation, purchase and/or sale of municipal securities as defined in Section 3(a)(29) of the Act.

(b) Reserved

(c) Limited Representative--Direct Participation Programs

- (1) Each person associated with a member who is included within the definition of a representative in Rule 1031 may register with Nasdaq as a Limited Representative--Direct Participation Programs if:
 - (A) his or her activities in the investment banking or securities

business are limited solely to the solicitation, purchase and/or sale of equity interests in or debt of direct participation programs as defined in Rule 1022(e)(2), and

- (B) he or she passes an appropriate Qualification Examination for Limited Representative--Direct Participation Programs.
- (2) A person qualified solely as a Limited Representative--Direct Participation Programs shall not be qualified to function in any area not prescribed by subparagraph (1) hereof.

(d) Reserved

(e) Limited Representative--Corporate Securities

- (1) Each person associated with a member who is included within the definition of a representative in Rule 1031 may register with Nasdaq as a Limited Representative--Corporate Securities if:
 - (A) Such person's activities in the investment banking or securities business involve the solicitation, purchase, and/or sale of a "security," as that term is defined in Section 3(a)(10) of the Act, and do not include such activities with respect to the following securities unless such person is separately qualified and registered in the category or categories of registration related to these securities:
 - (i) Municipal securities as defined in Section 3(a)(29) of the Act;
 - (ii) Option securities as defined in Rule 2860;
 - (iii) Redeemable securities of companies registered pursuant to the Investment Company Act of 1940, except for money market funds;
 - (iv) Variable contracts of insurance companies registered pursuant to the Securities Act of 1933; and/or
 - (v) Direct Participation Programs as defined in Rule 1022(e)(1)(A).
 - (B) Such person passes an appropriate qualification examination for Limited Representative--Corporate Securities.
- (2) A person qualified solely as a Limited Representative--Corporate Securities shall not be qualified to function in any area not prescribed by subparagraph (1) hereof.

(f) Limited Representative - Equity Trader

- (1) Each person associated with a member who is included within the definition of a representative as defined in Rule 1031 must register with Nasdaq as a Limited Representative Equity Trader if, with respect to transactions in equity, preferred or convertible debt securities effected otherwise than on a securities exchange, such person is engaged in proprietary trading, the execution of transactions on an agency basis, or the direct supervision of such activities, other than any person associated with a member whose trading activities are conducted principally on behalf of an investment company that is registered with the Commission pursuant to the Investment Company Act of 1940 and that controls, is controlled by or is under common control, with the member.
- (2) Before registration as a Limited Representative Equity Trader as defined in subparagraph (1) hereof may become effective, an applicant must:
 - (A) be registered pursuant to Rule 1032, either as a General Securities Representative or a Limited Representative Corporate Securities; and
 - (B) pass an appropriate Qualification Examination for Limited Representative-Equity Trader. Any person who was performing any of the activities described in paragraph (f)(1) above on or prior to May 1, 1998 and who has filed an application to take this examination by August 31, 1998 must pass the examination by May 1, 2000. Any person who is eligible for this extended qualification period and who fails this examination during the twenty-four (24) month time period commencing on May 1, 1998 and ending on May 1, 2000 must wait thirty (30) days from the date of failure to take the examination again. Any person, other than a person who is eligible for the extended qualification period, who files an application to take this qualification examination after May 1, 1998 must pass this examination before conducting such activities as described in paragraph (f)(1) above. In no event may a person who is eligible for the extended qualification period function as an Equity Trader beyond the 24-month period without having successfully passed the appropriate qualification examination.

Selected NASD Notices to Members: 87-76, 88-38, 88-49, 88-50, 89-49, 89-78, 90-69, 92-20

1040. Registration of Assistant Representatives--Order Processing

1041. Registration Requirements

(a) All Assistant Representatives--Order Processing Must Be Registered

All persons associated with a member who are to function as Assistant Representatives-- Order Processing shall be registered with Nasdaq. Before their registrations can become effective, they shall pass a Qualification Examination for Assistant Representatives--Order Processing as specified by the Nasdaq Board.

(b) Definition of Assistant Representative--Order Processing

Persons associated with a member who accept unsolicited customer orders for submission for execution by the member are designated as Assistant Representatives-Order Processing.

(c) Requirement for Examination on Lapse of Registration

Any persons whose most recent registration as an Assistant Representative--Order Processing has been terminated for a period of two (2) or more years immediately preceding the date of receipt by Nasdaq of a new application shall be required to pass a Qualification Examination for Assistant Representative--Order Processing.

1042. Restrictions

(a) Prohibited Activities

An Assistant Representative--Order Processing may not solicit transactions or new accounts on behalf of the member, render investment advice, make recommendations to customers regarding the appropriateness of securities transactions, or effect transactions in securities markets on behalf of the member. Persons registered in this category may not be registered concurrently in any other capacity.

(b) Compensation

Members may only compensate Assistant Representatives--Order Processing on an hourly wage or salaried basis and may not in any way, directly or indirectly, relate their compensation to the number or size of transactions effected for customers. This provision shall not prohibit persons registered in this capacity from receiving bonuses or other compensation based on a member's profit sharing plan or similar arrangement.

(c) Supervision

The activities of Assistant Representatives--Order Processing may only be conducted at a business location of the member that is under the direct supervision of an appropriately registered principal.

1050. RESERVED

1060. Persons Exempt from Registration

(a) The following persons associated with a member are not required to be registered with Nasdaq:

- (1) persons associated with a member whose functions are solely and exclusively clerical or ministerial;
- (2) persons associated with a member who are not actively engaged in the investment banking or securities business;
- (3) persons associated with a member whose functions are related solely and exclusively to the member's need for nominal corporate officers or for capital participation; and
- (4) persons associated with a member whose functions are related solely and exclusively to:
 - (A) effecting transactions on the floor of a national securities exchange and who are registered as floor members with such exchange;
 - (B) transactions in municipal securities; or
 - (C) transactions in commodities.
- (b) Member firms, and persons associated with a member, may pay to nonregistered foreign persons transaction-related compensation based upon the business of customers they direct to member firms if the following conditions are met:
 - (1) the member firm has assured itself that the nonregistered foreign person who will receive the compensation (the "finder") is not required to register in the U.S. as a broker/dealer nor is subject to a disqualification, and has further assured itself that the compensation arrangement does not violate applicable foreign law;
 - (2) the finders are foreign nationals (not U.S. citizens) or foreign entities domiciled abroad;
 - (3) the customers are foreign nationals (not U.S. citizens) or foreign entities domiciled abroad transacting business in either foreign or U.S. securities;
 - (4) customers receive a descriptive document, similar to that required by Rule 206(4)-3(b) of the Investment Advisers Act of 1940, that discloses what compensation is being paid to finders;
 - (5) customers provide written acknowledgment to the member firm of the

existence of the compensation arrangement and that such acknowledgment is retained and made available for inspection by Nasdaq;

- (6) records reflecting payments to finders are maintained on the member firm's books and actual agreements between the member firm and persons compensated are available for inspection by Nasdaq; and
- (7) the confirmation of each transaction indicates that a referral or finders fee is being paid pursuant to an agreement.

Selected NASD Notice to Members: 95-37.

1070. Qualification Examinations and Waiver of Requirements

- (a) Qualification Examinations specified in this Rule 1000 Series shall consist of a series of questions based upon topics contained in study outlines provided by Nasdaq, a list of which is available from the Department.
- (b) Examinations shall be given at such times and places and under such conditions as shall be prescribed by the Nasdaq Board of Directors and shall be graded according to the procedure prescribed by the Board.
- (c) Examination results shall be reported to member firms on a pass/fail basis only and may be accompanied by an analysis of the candidate's performance on the examination. Passing scores assigned to each examination series shall be determined by the Nasdaq Board of Directors, or its designee.
- (d) An applicant cannot receive assistance while taking the examination. Each applicant shall certify to the Nasdaq Board of Directors that no assistance was given to or received by him during the examination.
- (e) Pursuant to the Rule 9600 Series, Nasdaq may, in exceptional cases and where good cause is shown, waive the applicable Qualification Examination and accept other standards as evidence of an applicant's qualifications for registration. Advanced age, physical infirmity or experience in fields ancillary to the investment banking or securities business will not individually of themselves constitute sufficient grounds to waive a Qualification Examination.
- (f) Any person associated with a member who fails to pass a qualification examination prescribed by Nasdaq shall be permitted to take the examination again after either a period of 30 calendar days has elapsed from the date of the prior examination or the next administration of an examination administered on a monthly basis, except that any person who fails to pass an examination three or more times in succession shall be prohibited from again taking such examination either until a period of 180 calendar days has elapsed from the date of such person's last attempt to pass the examination or until the sixth subsequent administration of an examination administered on a monthly basis.

Selected NASD Notices to Members: 89-52, 90-1.

1080. Confidentiality of Examinations

Nasdaq considers all of its Qualification Examinations to be highly confidential. The removal from an examination center, reproduction, disclosure, receipt from or passing to any person, or use for study purposes of any portion of such Qualification Examination, whether of a present or past series, or any other use which would compromise the effectiveness of the Examinations and the use in any manner and at any time of the questions or answers to the Examinations are prohibited and are deemed to be a violation of Rule 2110.

1090. Foreign Members

A member which does not maintain an office in the United States responsible for preparing and maintaining financial and other reports required to be filed with the Commission and Nasdaq must:

- (a) prepare all such reports, and maintain a general ledger chart of account and any description thereof, in English and U.S. dollars;
- (b) reimburse Nasdaq for any expenses incurred in connection with examinations of the member to the extent that such expenses exceed the cost of examining a member located within the continental United States in the geographic location most distant from the NASD District Office of appropriate jurisdiction;
- (c) ensure the availability of an individual fluent in English and knowledgeable in securities and financial matters to assist representatives of Nasdaq during examinations; and
- (d) utilize, either directly or indirectly, the services of a broker/dealer registered with the Commission, a bank or a clearing agency registered with the Commission located in the United States in clearing all transactions involving members of Nasdaq, except where both parties to a transaction agree otherwise.

1100. Foreign Associates

- (a) All persons associated with a member who are designated as Foreign Associates shall be required to be registered but shall be exempt from the requirement to pass a Qualification Examination. Persons associated with a member shall be designated as Foreign Associates if they meet the following criteria:
 - (1) They are not citizens, nationals, or residents of the United States or any of its territories or possessions;
 - (2) They will conduct all of their securities activities in areas outside the

jurisdiction of the United States and they will not engage in any securities activities with or for any citizen, national or resident of the United States.

- (b) Prior to the time the exemption provided for in paragraph (a) hereof may become effective, the member desiring to employ any such person must file with Nasdaq a form designated "Application for Classification as a Foreign Associate" for each such person and must certify that such person meets the criteria of paragraph (a), as well as that:
 - (1) Such person is not subject to any of the prohibitions to registration with Nasdaq;
 - (2) Service of process for any proceeding instituted by Nasdaq in respect to such person may be sent to an address designated by the member.
- (c) In the event of the termination of the employment of a Foreign Associate, the member must notify Nasdaq immediately by filing a notice of termination.

Selected NASD Notices to Members: 83-72, 85-48, 88-24, 94-06, 95-37.

Cross References - Schedule A, Fees for Registered Representatives - IM-1000-1, Filing of Misleading Information as to Membership or Registration

1110. RESERVED

1120. Continuing Education Requirements

This Rule prescribes requirements regarding the continuing education of certain registered persons subsequent to their initial qualification and registration with Nasdaq. The requirements shall consist of a Regulatory Element and a Firm Element as set forth below.

(a) Regulatory Element

(1) Requirements

No member shall permit any registered person to continue to, and no registered person shall continue to, perform duties as a registered person unless such person has complied with the requirements of paragraph (a) hereof.

(A) Each registered person shall complete the Regulatory Element on the occurrence of their second registration anniversary date and every three years thereafter, or as otherwise prescribed by Nasdaq. On each occasion, the Regulatory Element must be completed within 120 days after the person's registration anniversary date. A person's initial registration date shall establish the cycle of anniversary dates for purposes of this Rule. The content of the Regulatory Element shall be determined by Nasdaq and shall be appropriate to either the registered representative

or principal status of person subject to the Rule.

- (B) Persons Exempted from the Rule Persons who have been continuously registered for more than 10 years on July 1, 1998, shall be exempt from participation in the Regulatory Element programs for registered representatives, provided such persons have not been subject within the last ten years to any disciplinary action as enumerated in paragraph (a)(3). A person who has been continuously registered as a principal for more than ten years on July 1, 1998, shall be exempt from participation in the Regulatory Element programs for registered principals, provided such person has not been subject within the last ten years to any disciplinary action as enumerated in paragraph (a)(3). In the event that a registered representative or principal who was exempt from participation in Regulatory Element programs subsequently becomes the subject of a disciplinary action as enumerated in paragraph (a)(3), such person shall be required to satisfy the requirements of the Regulatory Element as if the date of such disciplinary action is such person's initial registration date with Nasdaq.
- (C) Persons who have been currently registered for 10 years or less as of July 1, 1998, shall participate in the Regulatory Element within 120 days after the occurrence of the second registration anniversary date, or every third year thereafter, whichever anniversary date first applies.

(2) Failure to Complete

Unless otherwise determined by Nasdaq, any registered persons who have not completed the Regulatory Element within the prescribed time frames will have their registrations deemed inactive until such time as the requirements of the program have been satisfied. Any person whose registration has been deemed inactive under this Rule shall cease all activities as a registered person and is prohibited from performing any duties and functioning in any capacity requiring registration. A registration that is inactive for a period of two years will be administratively terminated. A person whose registration is so terminated may reactivate the registration only by reapplying for registration and meeting the qualification requirements of the applicable provisions of the Rule 1020 Series and the Rule 1030 Series. Nasdaq may, upon application and a showing of good cause, allow for additional time for a registered person to satisfy the program requirements.

(3) Re-entry into Program

Unless otherwise determined by Nasdaq, a registered person will be required to re-enter the Regulatory Element and satisfy all of its requirements in the event such person:

(A) is subject to any statutory disqualification as defined in Section 3(a)(39) of the Act;

- (B) is subject to suspension or to the imposition of a fine of \$5,000 or more for violation of any provision of any securities law or regulation, or any agreement with or rule or standard of conduct of any securities governmental agency, securities self-regulatory organization, or as imposed by any such regulatory or self-regulatory organization in connection with a disciplinary proceeding; or
- (C) is ordered as a sanction in a disciplinary action to re-enter the continuing education program by any securities governmental agency or self- regulatory organization.

Re-entry shall commence with initial participation within 120 days of the registered person becoming subject to the statutory disqualification, in the case of (A) above, or the disciplinary action becoming final, in the case of (B) and (C) above. The date of the disciplinary action shall be treated as such person's initial registration date with Nasdaq.

(4) Reassociation in a Registered Capacity

Any registered person who has terminated association with a member and who has, within two years of the date of termination, become reassociated in a registered capacity with a member shall participate in the Regulatory Element at such intervals that may apply (second anniversary and every three years thereafter) based on the initial registration anniversary date rather than based on the date of reassociation in a registered capacity.

(5) Definition of Registered Person

For purposes of this Rule, the term "registered person" means any person registered with Nasdaq as a representative, principal or assistant representative pursuant to the Rule 1020, 1030, 1040, and 1110 Series.

(b) Firm Element

(1) Persons Subject to the Firm Element

The requirements of this subparagraph shall apply to any person registered with a member who has direct contact with customers in the conduct of the member's securities sales, trading and investment banking activities, and to the immediate supervisors of such persons (collectively, "covered registered persons"). "Customer" shall mean any natural person and any organization, other than another broker or dealer, executing securities transactions with or through or receiving investment banking services from a member.

(2) Standards for the Firm Element

- (A) Each member must maintain a continuing and current education program for its covered registered persons to enhance their securities knowledge, skill, and professionalism. At a minimum, each member shall at least annually evaluate and prioritize its training needs and develop a written training plan. The plan must take into consideration the member's size, organizational structure, and scope of business activities, as well as regulatory developments and the performance of covered registered persons in the Regulatory Element. If a member's analysis establishes the need for supervisory training for persons with supervisory responsibilities, such training must be included in the member's training plan.
- (B) Minimum Standards for Training Programs Programs used to implement a member's training plan must be appropriate for the business of the member and, at a minimum must cover the following matters concerning securities products, services and strategies offered by the member:
 - (i) General investment features and associated risk factors;
 - (ii) Suitability and sales practice considerations;
 - (iii) Applicable regulatory requirements.
- (C) Administration of Continuing Education Program A member must administer its continuing education programs in accordance with its annual evaluation and written plan and must maintain records documenting the content of the programs and completion of the programs by covered registered persons.

(3) Participation in the Firm Element

Covered registered persons included in a member's plan must take all appropriate and reasonable steps to participate in continuing education programs as required by the member.

(4) Specific Training Requirements

Nasdaq may require a member, individually or as part of a larger group, to provide specific training to its covered registered persons in such areas as Nasdaq deems appropriate. Such a requirement may stipulate the class of covered registered persons for which it is applicable, the time period in which the requirement must be satisfied and, where appropriate, the actual training content.

Selected NASD Notices to Members: 94-59, 95-13, 95-35.

1130. Reliance on Current Membership List

The Nasdaq Secretary shall furnish every Nasdaq member a list of all Nasdaq members, and shall currently keep every member advised, by amendments to the list or otherwise, of all new members and of all suspensions and cancellations of membership. Each member shall be responsible for providing such information to its offices and associated persons as appropriate. For the purpose of complying with pertinent Rules, a member shall be entitled to rely on the information provided by Nasdaq.

Selected NASD Notices to Members: 89-47, 89-71.

Cross Reference -- IM-8310-2, Release of Disciplinary Information

1140. Electronic Filing Rules

(a) Filing Requirement

Except as provided in Rule 1013(a)(2), all forms required to be filed shall be filed through an electronic process or such other process Nasdaq may prescribe to the Central Registration Depository.

(b) Supervisory Requirements

- (1) In order to comply with the supervisory procedures requirement in Rule 3010, each member shall identify a Registered Principal(s) or corporate officer(s) who has a position of authority over registration functions, to be responsible for supervising the electronic filing of appropriate forms pursuant to this Rule.
- (2) The Registered Principal(s) or corporate officer(s) who has or have the responsibility to review and approve the forms filed pursuant to this Rule shall be required to acknowledge, electronically, that he or she is filing this information on behalf of the member and the member's associated persons.

(c) Form U-4 Filing Requirements

(1) Initial and transfer electronic application filings shall be based on a signed Form U-4 provided to the member by the applicant. As part of the member's recordkeeping requirements, it shall retain the applicant's signed Form U-4 and make it available upon regulatory request.

(2) Fingerprint Cards

Upon filing an electronic Form U-4 on behalf of an applicant for registration, a member shall promptly submit a fingerprint card for the applicant. Nasdaq may make a registration effective pending receipt of the fingerprint card. If a member fails to submit a fingerprint card within 30 days after Nasdaq receives the electronic Form U-4, the person's registration shall be deemed inactive. In such case, Nasdaq shall notify the member that the person must immediately cease all activities requiring registration and is prohibited from performing any duties and functioning in any capacity requiring registration. Nasdaq shall administratively terminate a registration that is inactive for a period of two years. A person whose registration is administratively terminated may reactivate the registration only by reapplying for registration and meeting the qualification requirements of the applicable provisions of the Rule 1020 Series and the Rule 1030 Series. Upon application and a showing of good cause, Nasdaq may extend the 30-day period.

(d) Form U-5 Filing Requirements

Initial filings and amendments of Form U-5 shall be submitted electronically. As part of the member's recordkeeping requirements, it shall make such records available upon regulatory request.

(e) Third Party Filing

A member may employ a third party to file the required forms electronically on its behalf.

Selected NASD Notices to Members: 99-56, 99-63.